



Changing Together - A Center for Immigrant Women Association Is Looking for

POSITION DESCRIPTION

- **Volunteers to serve on the Board of Directors for the year 2020-2022**

QUALIFICATIONS

- Knowledge and interest in serving the immigrant community in Edmonton with a specific focus on the women population
- Non-profit sector and Community Development Experience
- Communication and Interpersonal Skills
- Financial Budgeting and Reporting Skills
- Grant writing and Fund Development Skills
- Knowledge of MS Office (Outlook, Word, Excel, PowerPoint) and Quickbooks
- Social Media and Digital Marketing Skills
- Stakeholder Relations and Public Engagement Skills
- Knowledge/expertise in Family Law would be an asset

HOW TO APPLY

Please submit resume by **31 July 2020**, Friday, to:

info@changingtogether.com